

ABC SHETLAND PONY & MINIATURE HORSE CLUB

PURPOSE

The ABC Shetland Pony and Miniature Horse Club was formed to improve and promote the breeding, showing and racing of Shetland Ponies and Miniature Horses.

MEMBERSHIP

Membership is open to those who subscribe to the purpose, agree to abide by club By-Laws, complete a membership application and pay dues. The Executive Board will approve all applications for membership. A family membership may include a spouse (or partner) and children age 18 and under, who reside in the same household.

Membership Year: The membership year is January 1 through December 31.

Membership Dues: Dues for individual memberships are \$10 per year and \$20 per year for family memberships. Annual amounts shall not be prorated and members who wish to renew their membership will be responsible for forwarding the required annual dues to the club Treasurer prior to December 31 each year. All new members will be provided a copy of the club By-Laws.

Membership Rights: Members in good standing will have equal rights and responsibilities with respect to the club. Each shall obey and be bound by all By-Laws; shall have the right to attend meetings and club activities; have floor privileges; hold office or committee assignments; vote in club elections, vote on changes to the By-Laws and other matters presented to the membership. In all matters governed by a vote of the members, family memberships, which include a spouse or partner, will have a maximum of 2 votes – children have no vote. Members must be present to vote. Proxy voting will not be permitted.

Membership Responsibilities: Members agree to abide by the By-Laws; conduct themselves in a respectful manner towards others at club meetings and functions; and display and promote good sportsmanship at all times.

Termination of Membership: Membership of any member of the club may be terminated for failure to abide by the By-Laws as amended from time to time by the membership, or for any other conduct contrary to the best interests of the club as determined by the Executive Board. The decision to terminate membership will be made by a majority vote (1/2 plus 1) of the Executive Board. The reasons for the termination will be given to the member in writing and an opportunity given for explanation. The final decision of the Executive Board is binding.

Meetings

General/Special Meetings: Periodic or special meetings of the general memberships will be scheduled by the Executive Board as necessary or practicable. Notice of the meeting will generally be in writing 20 days in advance of scheduled meetings where possible. A simple majority of the members in good standing present at any meeting, shall constitute a quorum for the transaction of business. The order of business for meetings will generally include: Previous Minutes; Treasury Report; Communications; Committee Reports; Unfinished Business; New Business; Elections; Adjournment.

Annual Awards Banquet: Year-end awards and recognition will be presented at an Awards Banquet to be held during the last quarter of the year. The location and time will be recommended by a Committee and approved by the Executive Board. Written notice will be given at least 20 days in advance of the Banquet.

Executive Board

The Executive Board shall consist of a President, a Vice-President, a Secretary, a Treasurer, and 5 Board of Directors. Three Directors to be elected from the general membership and two Board of Director positions to be filled automatically by the area representatives to the American Shetland Pony Club/ American Miniature Horse Registry. The Secretary and the Treasurer will be appointed by the President. The remaining Executive Board members will be elected from the membership by a simple majority vote of the members present at the first meeting in January of the election year.

Terms of office: Each member of the Executive Board will be elected for a period of 2 years beginning with the 1999 election. Current elected Board of Director positions that become vacant for any reason, will not be filled until only 3 elected Board of Director positions remain. Vacancies occurring on the Executive Board before the term is expired, may be filled by a majority (1/2 plus 1) vote of the remaining Executive Board Members for the unexpired term of office.

Duties:

President: The President shall preside over meetings, appoint committees, enforce By-Laws and perform other duties incidental to this office. The President shall be a member of all appointed committees.

Vice-President: Assist the President, and in the absence of, or at the request of the president, assume the duties of the President.

Secretary: The Secretary will record minutes of meetings and report them to the membership, maintain club records including membership, By-Laws and all other correspondence/material, and prepare meeting notices and other written information as requested by the President.

Treasurer: The Treasurer will collect dues and other club funds, maintain the club's checking account and financial records, pay bills, and perform other duties incidental to the position. An Annual Audit of the club's account and finances will be made each year during the month of January and prior to a new term of office. The Audit will be conducted by 2 members of the Executive Board as appointed by the President and the results presented in writing to the Executive Board within 14 days of the Audit.

Board of Directors: Members of the Board of Directors will assist in oversight and direction of club affairs and activities.

No officer, director, or member of the club shall be authorized to contract any debt in the name of the club without proper authorization.

Amendments

These By-Laws may be amended periodically as necessary and presented to the membership at a general or special meeting.